

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Thursday August 4, 2011

SPECIAL MEETING
10:00 AM

Meeting came to order at 10:05 AM

A Special Meeting of the Board of Commissioners was held at the District Office. The Beachcomber and Vashon Loop were notified in advance of the meeting. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin** and Office Administrator **Melody Snyder**.

1. BOARD DISCUSSION/ACTION

- Beall Well – Received source approval from DOH August 1. **Commissioner Haworth** suggested issuing a press release.

Potential future issuance of additional water units and impacts to the 2012 budget were also discussed.

- Approval of Minutes – July 12th, 2011 – **Commissioner Bard** made a Motion to approve the minutes as presented; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
- Revisions to Resolution 921 Clarifying the district’s delinquency, shut-off and lien policies – **General Manager Lakin** submitted a proposed revision to the current policy. **The Board** suggested alternative wording and requested board council to review.
- Master Resolution – Continuation of the consolidation of the Master Resolution. Last meeting ended with Resolution #974. The meeting begins with Resolution #973 and ended at #890. Resolutions at this meeting to be relevant to the Master Resolution are:
 - 958 - Clarifying policy for charging a Residence a Commercial rate - need uniform policy
 - 957 - Defining Commercial units - need uniform policy
 - 936 – Authorizing release of 40 additional ERU’s - Review for connection policy – re: Grandfathering/water budget
 - 935 – Water budget
 - 932 – Creating General Manager Position and defining staff structure - incorporate original chart into employee handbook
 - 924 – Adopting the 1998 Satellite Management Agency Plan – incorporate Resolutions 900,891 and 873
 - 922 – Conditional Service Agreements for Specific Owners – section vii - incorporate
 - 918 – Re: Administrative fees charged to individuals. - 1st part incorporate – 2nd part superseded (establishing sign out log)
 - 913 – Clarifying Policy that Water follows the Land - State Law?
 - 908 – Conditions for ERU’s to be sold back to the district - superseded by Resolution #1116 – make sure to incorporate language
 - 902 – Modifying Policy for Commercial Base and ERU’s – will be superseded and incorporated

- 901 - Modifying meter/service line requirements - language for service lines not crossing other parcels
- 895 – Clarifying definition of a Residential Dwelling Unit – Possible statement, “In accordance with King County Codes – where not otherwise stated”
- 893 – Clarifying charges as relates to rentals – incorporate and revise

The Board set a tentative date for Tuesday, September 20th, 2011 at 10:00 am for another Special Meeting to continue discussion on the Master Resolution. The Beachcomber and Vashon Loop will be notified in advance of the meeting date.

2. SIGN APPROVED MINUTES IN BOOK

Commissioner Haworth made a Motion to conclude the meeting at 12:26 PM; **Commissioner Bard** seconded the Motion. Motion passed unanimously.